

**BANCHTE SHEKHA**  
BS-Poor Children Education Project

**Receipt and Payment Account**

**For the Month of January-2018**

| SL  | Particulars   | Amount as Per Budget | This Month Exp | YTD Exp.(Jan-18-Jan- 18) | Budget Balance/Variance |
|-----|---|----------------------|----------------|--------------------------|-------------------------|
|     | <b>RECEIPT</b>  |                      |                |                          |                         |
| A   | Opening Balance:  |                      |                |                          |                         |
|     | Cash in Hand:   |                      |                |                          |                         |
|     | Cash at Bank:   |                      |                | 360,852.59               |                         |
| B   | Grant Received  |                      | 0.00           | 0.00                     |                         |
| C   | Bank Interest   |                      |                | 0.00                     |                         |
| D   | Temporary Loan from Disabled Peoject                                      |                      |                |                          |                         |
|     | <b>GRAND TOTAL:</b>   |                      | 0.00           | 360,852.59               |                         |
|     | <b>PAYMENT</b>  |                      |                |                          |                         |
| A.  | EDUCATION FOR ALL   |                      |                |                          |                         |
| 2.1 | SUPPLIES for Students:  |                      |                |                          |                         |
| i.  | <i>Nutrition Materials</i>  |                      |                |                          |                         |
| 1   | Hot Meal for Pre-school (300days x per year)                              | 108,000.00           | 8,850.00       | 8,850.00                 | 99,150.00               |
| 2   | Tiffin Programme for Tuition Students                                     | 105,300.00           | 8,069.00       | 8,069.00                 | 97,231.00               |
|     | <b>Sub-total:</b>   | 213,300.00           | 16,919.00      | 16,919.00                | 196,381.00              |
| ii  | <i>Education Materials</i>  |                      |                |                          |                         |
| 1   | School Bag (1piece x 1student)  | 27,000.00            | 28,985.00      | 28,985.00                | -1,985.00               |
| 2   | Uniform (Boys/Girls) (2set x 1student)                                    | 160,000.00           | 27,539.00      | 27,539.00                | 132,461.00              |
| 3   | Shoe & Socks (1pair x 1student)   | 52,500.00            | 10,640.00      | 10,640.00                | 41,860.00               |
| 6   | Sharpener (2pieces x 1student)  | 1,050.00             |                | 0.00                     | 1,050.00                |
| 7   | Eraser (2pieces x 1student)   | 2,100.00             |                | 0.00                     | 2,100.00                |
| 8   | Copy Books (48pieces x 1student)  | 75,600.00            | 4,473.50       | 4,473.50                 | 71,126.50               |
| 9   | Pencil (2pieces x 1student)   | 2,850.00             |                | 0.00                     | 2,850.00                |
| 10  | Pen (12pieces x 1student)   | 3,480.00             | 495.00         | 495.00                   | 2,985.00                |
| 11  | Geometry Box (1piece x 1student)  | 2,000.00             |                | 0.00                     | 2,000.00                |
| 12  | Crayons (1piece x 1student)   | 3,150.00             |                | 0.00                     | 3,150.00                |
| 13  | Books / Slate   | 18,000.00            | 700.00         | 700.00                   | 17,300.00               |
| 14  | Chalk for Tuition Programme   | 1,200.00             | 50.00          | 50.00                    | 1,150.00                |
|     | <b>Sub-total:</b>   | 348,930.00           | 72,882.50      | 72,882.50                | 276,047.50              |
|     | <i>Tuition Support</i>  | 72,000.00            | 0.00           | 0.00                     | 72,000.00               |
|     | <b>Sub-total:</b>   | 72,000.00            | 0.00           | 0.00                     | 72,000.00               |
| iv. | <i>Education Fees &amp; Costs</i>   | 60000.00             | 9,952.00       | 9,952.00                 | 50,048.00               |
|     | <b>Sub-total:</b>   | 60,000.00            | 9,952.00       | 9,952.00                 | 50,048.00               |
|     | <b>TOTAL OPERATING COST:</b>  | 694,230.00           | 99,753.50      | 99,753.50                | 594,476.50              |
|     | <b>TOTAL EFA (Capital + Operating Cost):</b>                              |                      |                |                          | 0.00                    |
| B.  | HEALTH FOR ALL  |                      |                |                          |                         |
| 2   | Community Medical Camp with Medicine for all 4 Comunity (2 time for year) | 70,000.00            |                | 0.00                     | 70,000.00               |

Prepared by:

**Isarat Hossain**  
Project Accountant  
Banchte Shekha

Checked by:

**Shourove Ansari**  
Project Co-ordinator  
Banchte Shekha

Approved by:

**Palash Hubert Gomes**  
Director  
Banchte Shekha

| SL         | Particulars  | Amount as Per Budget | This Month Exp    | YTD Exp.(Jan-18-Jan- 18) | Budget Balance/Variance |
|------------|--|----------------------|-------------------|--------------------------|-------------------------|
| 3          | Body Soap (320person x 12pcs per person per year x @18tk)    | 92,160.00            | 3,465.00          | 3,465.00                 | 88,695.00               |
| 4          | Washing Soap (320person x 12pcs per person per year x @16tk) | 69,120.00            | 2,062.50          | 2,062.50                 | 67,057.50               |
|            | <b>TOTAL HFA COST:</b>                                       | <b>231,280.00</b>    | <b>5,527.50</b>   | <b>5,527.50</b>          | <b>225,752.50</b>       |
| <b>2.2</b> | <b>SALARY &amp; BENEFIT FOR OPERATION STAFFS</b>             |                      |                   |                          |                         |
| <b>i.</b>  | <b>Salary</b>  |                      |                   |                          |                         |
| 1          | Executive Director (Part Salary)                             | 85,995.00            |                   | 0.00                     | 85,995.00               |
| 2          | Project Director (Part Salary)                               | 71,663.00            |                   | 0.00                     | 71,663.00               |
| 3          | Project Co-ordinator   | 286,650.00           |                   | 0.00                     | 286,650.00              |
| 4          | Accountant (Part Salary)                                     | 92,803.00            |                   | 0.00                     | 92,803.00               |
| 5          | Community Motivator  | 214,988.00           |                   | 0.00                     | 214,988.00              |
| 6          | Tuition Teacher (Part Time)                                  | 687,960.00           | 0.00              | 0.00                     | 687,960.00              |
|            | <b>Sub-total:</b>  | <b>1,440,059.00</b>  | <b>0.00</b>       | <b>0.00</b>              | <b>1,440,059.00</b>     |
| <b>2.5</b> | <b>OVERHEAD</b>  |                      |                   |                          |                         |
| 1          | Office Rent (Including Electricity Bill)                     | 18,000.00            |                   | 0.00                     | 18,000.00               |
| 2          | Festival Greetings & Thanks Letter                           | 25,500.00            |                   | 0.00                     | 25,500.00               |
| 3          | Report & Brochure  | 3,000.00             |                   | 0.00                     | 3,000.00                |
| 4          | Telephone & Internet   | 8,400.00             | 500.00            | 500.00                   | 7,900.00                |
| 5          | Fuel & Lubricants (Motorcycle)                               | 18,000.00            | 1,181.00          | 1,181.00                 | 16,819.00               |
| 6          | Maintenance (Motorcycle)                                     | 1,950.00             |                   | 0.00                     | 1,950.00                |
| 7          | Travelling & Transportation                                  | 19,992.00            | 3,518.00          | 3,518.00                 | 16,474.00               |
| 8          | Stationary, Photocopy & Printing                             | 2,400.00             | 888.00            | 888.00                   | 1,512.00                |
| 9          | Bank Charge  | 3,000.00             |                   | 0.00                     | 3,000.00                |
| 10         | Audit Fees   | 8,000.00             |                   | 0.00                     | 8,000.00                |
| 11         | Incidental (Miscellaneous) Exp.                              | 10,000.00            |                   | 0.00                     | 10,000.00               |
|            | <b>Sub-total:</b>  | <b>118,242.00</b>    | <b>6,087.00</b>   | <b>6,087.00</b>          | <b>112,155.00</b>       |
|            | <b>GRAND TOTAL:</b>  | <b>2,483,811.00</b>  | <b>111,368.00</b> | <b>111,368.00</b>        | <b>2,372,443.00</b>     |
|            | Temporary Loan Refund  |                      |                   |                          |                         |
|            | <b>Cash in Hand</b>  |                      | 0.00              | 0.00                     |                         |
|            | <b>Cash at Bank (A/C No 163.120.393)</b>                     |                      | 249,484.59        | 249,484.59               |                         |
|            | <b>Total Amount:</b>   |                      | <b>249,484.59</b> | <b>249,484.59</b>        |                         |

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