

**BANCHTE SHEKHA**  
BS-Poor Children Education Project

**Receipt and Payment Account**

**For the Month of November-2017**

SL	Particulars	Amount as Per Budget	This Month Exp	YTD Exp.(Jan17- Nov- 17)	Budget Balance/Variance
	<b>RECEIPT</b>				
A	Opening Balance:				
	Cash in Hand:				
	Cash at Bank:		1,238,999.74	263,552.24	
B	Grant Received			2,380,261.00	
C	Bank Interest			1,078.33	
D	Temporary Loan from Disabled Peoject				
	<b>GRAND TOTAL:</b>		1,238,999.74	2,644,891.57	
	<b>PAYMENT</b>				
A.	EDUCATION FOR ALL				
1	CAPITAL COST:				
i.	Office Equipment				
3	Motorcycle	25,000.00	7,000.00	18,880.00	6,120.00
	<b>TOTAL CAPITAL COST:</b>	25,000.00	7,000.00	18,880.00	6,120.00
2	OPERATING COST				
2.1	SUPPLIES for Students:				
i.	Nutrition Materials				
1	Hot Meal for Pre-school (300days x per year)	108,000.00	7,674.00	87,829.00	20,171.00
2	Tiffin Programme for Tuition Students	104,850.00	5,880.00	54,922.00	49,928.00
	<b>Sub-total:</b>	212,850.00	13,554.00	142,751.00	70,099.00
ii	Education Materials				
1	School Bag (1piece x 1student)	27,000.00		26,250.00	750.00
2	Uniform (Boys/Girls) (2set x 1student)	140,000.00	26,900.00	108,646.00	31,354.00
3	Shoe & Socks (1pair x 1student)	52,500.00	4,950.00	20,280.00	32,220.00
6	Sharpener (2pieces x 1student)	1,050.00		63.00	987.00
7	Eraser (2pieces x 1student)	2,100.00		37.00	2,063.00
8	Copy Books (48pieces x 1student)	75,600.00	4,379.00	43,059.00	32,541.00
9	Pencil (2pieces x 1student)	2,850.00		164.00	2,686.00
10	Pen (12pieces x 1student)	3,510.00		3,534.00	-24.00
11	Geometry Box (1piece x 1student)	1,600.00		0.00	1,600.00
12	Crayons (1piece x 1student)	2,800.00		420.00	2,380.00
13	Books / Slate	15,000.00		14,898.00	102.00
14	Chalk for Tuition Programme	1,200.00		149.00	1,051.00
	<b>Sub-total:</b>	325,210.00	36,229.00	217,500.00	107,710.00
	<b>Tuition Support</b>	72,000.00	8,200.00	69,700.00	2,300.00
	<b>Sub-total:</b>	72,000.00	8,200.00	69,700.00	2,300.00
iv.	Education Fees & Costs	48000.00	4,080.00	19,391.00	28,609.00

Prepared by:  
**Sarat Hossain**  
Project Accountant  
Banchte Shekha

Checked by:  
**Shourov Ansari**  
Project Co-ordinator  
Banchte Shekha

Approved by:  
**Palash Hubert Gomes**  
Director  
Banchte Shekha



SL	Particulars	Amount as Per Budget	This Month Exp	YTD Exp.(Jan17- Nov- 17)	Budget Balance/Variance
	<b>Sub-total:</b>	48,000.00	4,080.00	19,391.00	28,609.00
	<b>TOTAL OPERATING COST:</b>	683,060.00	69,063.00	468,222.00	214,838.00
	<b>TOTAL EFA (Capital + Operating Cost):</b>				0.00
<b>B.</b>	<b>HEALTH FOR ALL</b>				
2	Community Medical Camp with Medicine for all 4 Comunity (2 time for year)	70,000.00	667.00	767.00	69,233.00
3	Body Soap (320person x 12pcs per person per year x @18tk)	92,160.00	3,559.00	35,290.00	56,870.00
4	Washing Soap (320person x 12pcs per person per year x @16tk)	69,120.00	2,219.00	24,947.00	44,173.00
	<b>TOTAL HFA COST:</b>	231,280.00	6,445.00	61,004.00	170,276.00
<b>2.2</b>	<b>SALARY &amp; BENEFIT FOR OPERATION STAFFS</b>				
<b>i.</b>	<b>Salary</b>				
1	Executive Director (Part Salary)	81,900.00	12,600.00	69,300.00	12,600.00
2	Project Director (Part Salary)	68,250.00	10,500.00	57,750.00	10,500.00
3	Project Co-ordinator	273,000.00	21,000.00	231,000.00	42,000.00
4	Accountant (Part Salary)	88,384.00	6,798.00	74,778.00	13,606.00
5	Community Motivator	204,750.00	15,750.00	173,250.00	31,500.00
6	Tuition Teacher (Part Time)	655,200.00	70,000.00	433,400.00	221,800.00
	<b>Sub-total:</b>	1,371,484.00	136,648.00	1,039,478.00	332,006.00
<b>2.5</b>	<b>OVERHEAD</b>				
1	Office Rent (Including Electricity Bill)	18,000.00		6,120.00	11,880.00
2	Festival Greetings & Thanks Letter	23,250.00		0.00	23,250.00
3	Report & Brochure	3,000.00		0.00	3,000.00
4	Telephone & Internet	8,400.00	500.00	5,500.00	2,900.00
5	Fuel & Lubricants (Motorcycle)	18,000.00	1,170.00	9,689.00	8,311.00
6	Maintenance (Motorcycle)	1,950.00		379.00	1,571.00
7	Travelling & Transportation	19,992.00	2,345.00	18,600.00	1,392.00
8	Stationary, Photocopy & Printing	2,400.00		2,158.00	242.00
9	Bank Charge	3,000.00		912.83	2,087.17
10	Audit Fees	8,000.00		0.00	8,000.00
11	Incidental (Miscellaneous) Exp.	10,000.00		10,000.00	0.00
	<b>Sub-total:</b>	115,992.00	4,015.00	53,358.83	62,633.17
	<b>GRAND TOTAL:</b>	2,401,816.00	216,171.00	1,622,062.83	779,753.17
	Temporary Loan Refund				
	<b>Cash in Hand</b>		0.00	0.00	
	<b>Cash at Bank (A/C No 4061-041082-031)</b>		1,022,828.74	1,022,828.74	
	<b>Total Amount:</b>		<b>1,022,828.74</b>	<b>1,022,828.74</b>	

Prepared by:

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